



Assessment Policy

COURSE ASSESSMENTS

Each accredited course offered by Australian Statewide Education and Training T/A Revive2Survive First Aid Training will conduct assessment elements in multiple ways including:

- Multiple-choice questions
- Short answer questions
- Oral questions
- Practical assessments
- Simulated environment assessments
- Incident reports (for applicable courses)

Participants must complete all the required assessment tasks to be deemed competent and receive a Statement of Attainment. All assessments are to be the participant's own work. By signing the Learner Declaration, participants acknowledge that work submitted is their own and that assessments have been completed from their own knowledge and understanding.

An opportunity for reassessment for any competencies not achieved will be available. Participants will be deemed Competent (C) upon successful completion of all assessments in the course, or Not Competent (NC) if successful completion is not achieved.

PRE-COURSE ASSESSMENT (BLENDED DELIVERY COURSES)

Upon enrolment a confirmation email is sent with a link to the appropriate multiple-choice assessment, Course Pack, and access to online learning modules course resources. It is a requirement for all blended delivery courses that the Course Pack is completed prior to attending a training course and brought with the learner on the day. A multiple-choice assessment should be completed prior to course attendance.

- To complete the Course Pack and multiple-choice assessment, participants are required to read learning modules provided. Links to online learning modules are provided in the confirmation email sent following enrolment.
- Once the online multiple-choice assessment is completed successfully, an email will automatically be sent to the participant to verify the satisfactory result.
- Where participants have not submitted a Course Pack or incomplete course pack at a training session, they must submit the completed assessment to Revive2Survive First Aid Training within 14 days of the course. A further 14 days is allowed for resubmissions and corrections. A total of 3 attempts are allowed for the course pack submission.

A mark of competent must be completed within 30 days of the original course date.

- Participants must complete the appropriate multiple-choice assessment within 14 days of the course. A further 14 days is allowed for resubmissions if required.

A mark of 100% must be completed within 30 days of the original course date.



- Participants who attend a course but do not complete the required assessments in the timeframes stated above will be deemed Not Competent and will be charged at full price for their attendance.
- If the multiple-choice assessment or Course Pack is completed after 30 days from the original training date, participants will be required to attend another course to achieve a competent mark. Full course fees will apply.
- If a clear understanding of topics is not evident or evidence of plagiarism has been identified, participants will be asked to complete a secondary theory assessment. This assessment will require short written answers to verify understanding of the topics. One attempt will be accepted and must be submitted within 14 days of original course date. If participants are unable to achieve a satisfactory result they will be assessed as Not Competent and advised to re-attempt the course. Full course fees will apply. If further academic support is required, it is the responsibility of the participant to contact the office to discuss further options.

It is the responsibility of the learner to submit any outstanding written or online theory within the timeframes listed. For any learner submitting following a course, no responsibility is taken for assessments which are sent to Revive2Survive First Aid Training and are not received, assessments must be resubmitted.

Statements of attainment will be issued within 30 days for successfully completed assessments and when full payment is received. It is the responsibility of the participant to contact Revive2Survive First Aid Training by emailing firstaid@revive2survive.com.au or phone 1300 000 112, if they have not received their statement of attainment within 30 days.